

Harrison Hills City Board of Education

Regular Meeting Held December 21, 2023

The Harrison Hills City Board of Education held its regular meeting on December 21, 2023 at 5:00 pm in the auditorium of Harrison Central, Cadiz, OH. The following members were present: Mr. Watson, Mrs. Mattern, Mrs. Kenny, Mr. Banks and Mrs. Willis. An audio recording of the meeting is on file.

President Presides: Mr. Watson, president, led the board in the Pledge of Allegiance and called the meeting to order.

Approval of Minutes

Mrs. Willis made the motion, seconded by Mrs. Kenny, that the board approve the minutes of November 16, 2023. On roll call vote: Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes. The president declared the motion approved.

Acceptance of Agenda and Addendum

Mrs. Mattern made the motion, seconded by Mr. Banks, that the board approve the agenda and addendum as presented. On roll call vote: Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, yes. The president declared the motion approved.

Treasurer's Report

Mrs. Kenny made the motion, seconded by Mrs. Mattern, that the board approve the following treasurer's report:

Financial: The financial report for the month of November, 2023 and the bank to book reconciliation.

Accounts Payable: The accounts payable for the month of December, 2023 and the following then and now certifications:

Page	Vendor	Invoice	Amount
9	Transfinder Corp	54950	\$ 3,650.00
30	Jefferson Co ESC	2156-B	\$11,887.56
38	Jefferson Co ESC	2156-A	\$11,250.00

The following Transfers, Advances and Appropriation Revisions:

		To	From
ADVANCE:			
Advance out to Close November	\$ 109,045.80	001	516-9924
Advance out to Close November	\$ 138,792.82	001	572-9924
Advance out to close November	\$ 12,626.53	001	584-9924

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Advance out to close November	\$ 22,859.29	001	590-9994
Repayment of Advance	\$ 109,045.80	516-9924	001
Repayment of Advance	\$ 138,792.82	572-9924	001
Repayment of Advance	\$ 12,626.53	584-9924	001
Repayment of Advance	\$ 22,859.29	590-9994	001

APPROPRIATION REVISIONS:

Title VI-B	516	\$ 220,167.35
Title I	572	\$ 225,422.76
Title IV-A	584	\$ 102,555.86
Title II A	590	\$ 35,871.20

On roll call vote: Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, abstain on Sargus Juvenile Center, yes to all others; Mrs. Mattern, yes; Mrs. Kenny, yes. The president declared the motion approved.

Public Comments

The Harrison Hills City School District has received requests to address the Board of Education on matters relating to the potential discipline of a school employee. The following individuals, listed in alphabetic order, will be recognized in accordance with Board policy in executive session.

- Matt Brooks
- Molly Brooks – was not in attendance
- Jessi Bumgardner
- Naudia Chesney
- Amber Halter
- Ashlynn VanCuren/Anthony Sturgeon

Mr. Banks made the motion, seconded by Mrs. Willis, that the board adjourn into executive session at 5:08 pm for the purpose of the potential discipline of a school employee. On roll call vote: Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, yes. The president reconvened the meeting at 6:14 pm. He then stated that no vote or decision would be occurring tonight after the last executive session.

School Security

Mr. Mike Saffell-Director of Operations & Safety: The gate is up and running and does close during school hours.

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Superintendent's Report

- The district leadership team met the whole day in the press box looking at the various types of data.
- This week there was labor management training for those on the HHTA committee – teachers/administration.

Board Member Committee Report

Mrs. Kenny said the Charlie Brown Christmas Play was very nice. She came on Friday for the media day with Mr. Valesko's class. It was impressive.

Executive Session

Mrs. Kenny made the motion, seconded by Mrs. Mattern, that the board adjourn into executive session at 6:19 pm for the purpose of employment, confidential matters by federal law, federal rules, or state statute. On roll call vote: Mr. Watson, yes; Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes. The president reconvened the meeting at 6:46 pm.

Personnel

Upon the recommendation of the superintendent, Mr. Banks made the motion, seconded by Mrs. Mattern, that the board approve the following:

- Substitutes: Approve the following substitute employees for the 2023/24 school year:
Andrew Drapp Bus Driver effective 11/28/2023
Brandy O'Dell-Wensyel Custodian, cafeteria
Autumn Famal Nurse
- Resign Suppl: Approve the resignation of Kasey Novak as Play Director Assistant Non-Musical.
- Supplemental: Approve Ashley Doren as the Play Director Assistant Non-Musical for the 2023/24 SY.
- On Board: Approve Tammy Crall as an On-Board Instructor effective 09/01/2023.
- Resign/Lopez: Approve the resignation of Maria Lopez as a bus aide effective 01/13/2024.

On roll call vote: Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes. The president declared the motion approved.

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Business & Operations

Upon the recommendation of the superintendent, Mr. Watson made the motion, seconded by Mrs. Kenny, that the board approve the following:

Sheriff MOU: Approve the Memorandum of Understanding with the Harrison County Sheriff's Office for professional service effective 01/01/2024 through 12/31/2024.

Tax Valuation: Renew the tax valuation agreement for CY24 with ECOESC.

Ponzani Landscaping: Enter into contract with Ponzani Landscaping for Spring Mulch Application, Fall Clean-up and Vegetation Management at the main campus, Stephenson Center and Mazeroski Field. In addition, for the Mechanical Lawn Care at the track facility and main campus.

OSBA/Member/Legal: Approve the renewal of the district's membership to OSBA and legal assistant fund for CY2024.

2nd Reading Policies: Approve the second reading and adopt the following policies:

- 4.01 Employment of substitute teaching staff
- 6.06 Enrollment of Resident and Non-Resident, Homeless, and Foreign Exchange Students
- 6.32 School Bus Emergency & Evaluation Procedures
- 6.40 Transportation
- 6.51 Overdose Reversal Drugs
- 6.59 Artificial Intelligence
- 6.60 Seizure Safety
- 7.04 Promotion, Placement & Retention
- 7.08 Achievement Testing Policies
- 7.12 Home Education and Home Instruction
- 8.05 Cash in School Building
- 8.10 Uniform Federal Grant Guidance
- 8.13 Procurement with Federal Grants/Funds
- 8.14 Disposal of Property
- 9.04 Gifts, Grants and Donation
- 9.08 Title IX Grievance Procedure Employee and Student
- 9.09 Harassment and Violence
- 9.12 Racial/Ethnic/National Origin/Disability/Sec/Religion Harassment
- 9.13 Racial/Ethnic/National Origin/Disability/Sec/Religion Harassment
- 9.19 Section 504, ADA Grievance Procedure
- 9.26 Emergency Management Plan
- 9.46 Accommodation Policy Covering Employees

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Schricket Bequest: Accept the Specific Bequest from the Randall Lewis Schricket Revocable Trust of \$10,000 for the purpose of a scholarship fund.

WGU Affiliation Agree: Approve the Education Affiliation agreement with Western Governor's University

Emergency Plan: Approve the updated Emergency Operations Plan, effective 12/21/2023.

1st Reading Policy: Approve the first reading of the following policy:
6.15 Graduation/Diploma Requirements

On roll call vote: Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, yes. The president declared the motion approved.

Use of Facilities

Upon the recommendation of the superintendent, Mr. Banks made the motion, seconded by Mrs. Willis, that the board approve the following:

Cadiz Softball Association.....HC Classroom December 14, 2023
7:00 p.m.-9:00 p.m.....NRC; however, fees may be charged if needed.

Harrison County Health Department.....HC Press box December
21, 2023 (1:00 p.m.-5:00 p.m.)staff party NRC; however, fees may
be charged if needed.

HC Baseball..... HC Cafeteria January 13, 2024 6:30 p.m.-9:30
p.m.....winter formal for middle school students NRC; however, fees
may be charged if needed.

HC Play Director.....HC gymnasium/auditorium/cafeteriaFebruary 23,
2024 2:00 p.m.-11:30 p.m.....Dancing with HC Stars NRC; however,
fees may be charged if needed.

On roll call vote: Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, yes;
Mrs. Kenny, yes; Mr. Banks, yes. The president declared the motion
approved.

Organizational meeting and budget hearing

January 8, 2024 at 6:15 pm in the auditorium of Harrison Central is when
and where the annual organizational meeting of the HHCS Board of
Education will be held.

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Mrs. Mattern will serve as President Pro-Tempore to preside over the organizational meeting until the Board elects a President for 2024.

January 8, 2024 at 6:00 pm in the auditorium of Harrison Central is when and where the Annual Budget Hearing (FY2025) will be held.

Items presented by Board Members


Mr. Watson wished all staff and families a Happy and Safe Holiday.

Executive Session

Mrs. Mattern made the motion, seconded by Mrs. Willis, that the board adjourn at 6:52 pm into executive session to consider the employment, dismissal, discipline, or compensation of a public employee, or the investigation of charges or complaints against a public employee. On roll call vote: Mr. Watson, yes; Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes. The president reconvened the meeting at 7:56 pm.

Adjourn

Mr. Watson made the motion, seconded by Mrs. Willis, that the board adjourn the regular meeting. On roll call vote: Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes. The president declared the meeting adjourned.



Approve



Attest